

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



May 8, 2015

City Calendar

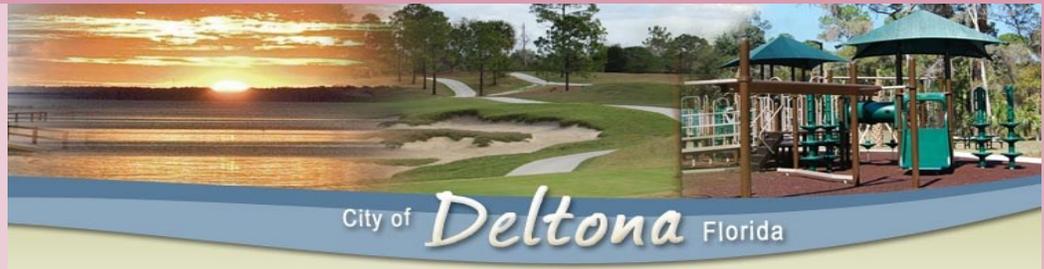
May:

- 09 7:00pm Concert at Amphitheater
- 11 5:30pm Commission workshop
- 12 6:00pm Parks & Rec Advisory Bd
- 13 5:30pm Youth Advisory subcomm.
- 15 3:30pm DEDAB work meeting
- 18 6:30pm Commission meeting
- 19 5:00pm Firefighters Pension Bd
- 6:00pm AHAC committee
- 20 10:00am FLOWmobile
- 7:00pm Planning & Zoning Bd
- 21 5:45pm Citizen Accessibility sub
- 25 HOLIDAY — CITY HALL CLOSED
- 26 5:30pm Sr. Advisory Subcomm.
- 27 5:30pm Special Magistrate hearing

Visit deltonafl.gov for event details.

CONTACT US:

Deltona's website: deltonafl.gov
 To find out who your Commissioner is, call Sandi, 386-878-8860.
 To contact the entire City Commission, email: commissioners@deltonafl.gov



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	97
Valuation of work permitted for the week	\$432,531
Building Inspections completed for the week	200
Fire plan reviews completed for the week	4
Fire Inspections completed for the week	106

Enforcement Services Division:

Requests for services this week	523
Animals impounded at the humane societies	12 dogs, 27 cats
Properties requiring grass to be cut by contractors	8 (\$320)
Money collected for animal tags, liens and return to owners	\$5,797
Foreclosures this week: Deltona – 17; County – 54; Total – 71.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	30	
Newspapers	16	(8.5 hours)
Public Records Requests Received	2	
Documents imaged or modified, pages	738	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Finance staff attended a Munis Conference this period, and attended an advanced compliance workshop for HUD and the Department of Labor. The HUD workshop stressed that interviewers conducting prevailing wage interviews must observe the workers working to assess what their tasks are, before the worker is aware of the upcoming interview, and also that subcontractors cannot certify their own wages—they must be carried on the contractor's payroll.
- ◆ Business Tax Receipts Office had 29 walk-ins, and 7 Business Tax Receipts were issued.
- ◆ The Cashier's Office processed 43 checks that came by mail, and had 125 walk-ins at the window. 34 Credit Card Lien Searches by fax request were done; 12 payments were processed for other City Departments.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	2	BLS & misc. medicals	84
Vehicle fire	1	Hazardous condition	2
Wild land, grass, trash	2	Service calls	8
Miscellaneous fire calls	3	Good intent	19
ALS medicals	66	False alarm calls	9
		<u>Total calls for service</u>	196

HUMAN RESOURCES DEPARTMENT

- ◆ Processed 13 Performance Evaluations during this period, and received 27 applications for 4 posted vacancies; processed 2 FMLA requests, and 2 separations including exit interviews: Greg Kuschwara, Water Operator (resigned), and Tom Hoke, Intermittent Parks Attendant (resigned).
- ◆ Issued 4 “Nice Job” certificates to employees.
- ◆ An intern from Seminole State College has started work in the Planning and Development Department.
- ◆ Conducted Defensive Driving class for 6 employees.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ Dupont Lakes: Senior Softball Leagues.
- ◆ Harris Saxon Community Center: Boys and Girls Club After School Care.
- ◆ Wes Crile Park: Okinawan Martial Arts for all ages; Zumba class hosted twice a week.
- ◆ LED lighting is being installed at Lake Butler Skate Park.
- ◆ Staff is preparing for the upcoming concert by the Lauren Mitchell Band in the Amphitheater on May 9th.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Received the executed contract from the consultant, Strategic Planning Group, for the Southwest Volusia CRA project. Upon issuance of a Purchase Order, staff will conduct a kick-off meeting with the consultant to move forward.
- ◆ Created a Gantt chart for the update to the EAR-based Comprehensive Plan Amendment cycle.
- ◆ Presented the Hess Gas Station rezoning to the Commission (Ordinance No. 02-2015) for first reading. The second reading of the ordinance is scheduled for the May 18th Commission hearing.
- ◆ Met for a comprehensive review of the impact fee methodology being employed by the consultant to update the City’s impact fee schedule. Impacts fees for parks, transportation, fire safety, and law enforcement were focused on and additional information to calculate the methodologies were provided to the consultant to complete their analysis.
- ◆ Conducted a site visit to the Saxon Sterling Silver BPUD properties. Construction of all three buildings is underway simultaneously, as well as on-going site work. The mast-arm signal posts are being constructed, as well.
- ◆ Received the completed 100% construction plans for the Lakeshore Multi-Use Trail. The plan set represents collaboration between the City, the TPO, FDOT, and the ECHO program to bring this project to construction. The end result will be a very scenic and safe 12-ft. wide trail between Thornby Park and Green Springs Park to enjoy the lake edge (*example right*).



PUBLIC WORKS – DELTONA WATER, FIELD OPERATIONS **GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER**

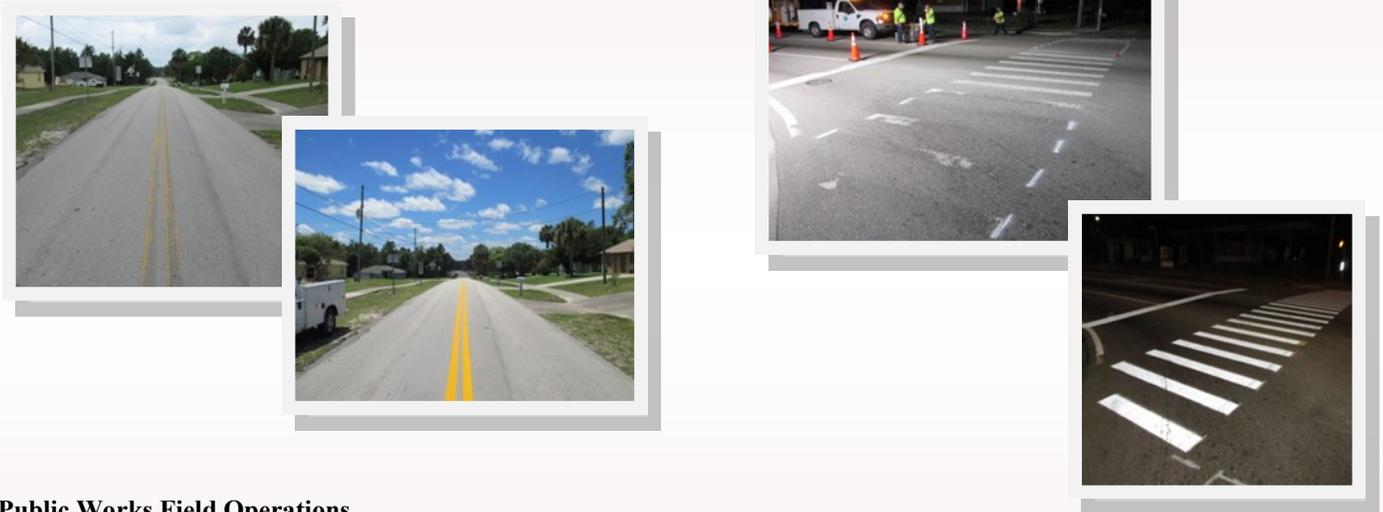
Deltona Water Customer Service

DW – Lockbox	1467
Ebox	1156
Call Center calls	1595
Walk-ins/Drop Box	989
On-line payments	1733
IVR	861
EFT	384
Total on Disconnect List	131

Public Works Traffic Division

The Sign Shop: fabricated and installed 12 new street name signs and repaired 5 signs.

Thermoplastic Striping: Catalina Blvd, from Sedgefield to Eustace, was restriped, as well as crosswalks at the intersection of Deltona Blvd and Enterprise Rd. *(before & after pics below)*.



Public Works Field Operations

Repaired sidewalks at 4 locations, repaired drop offs at 7 locations, and installed sod at 7 locations.

Fleet Maintenance Division

22 vehicle and equipment repairs were made, plus 12 Fire Station checks.

CITY MANAGER’S OFFICE.....

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Recorded a ‘Dollars & Sense’ economic development interview with Robin King, the President and Chief Executive Officer for Career Source Flagler/Volusia. The interview dealt mainly with workforce issues: the sizeable decrease in unemployment; services to workers, both employed and unemployed; services to businesses. Career Source Flagler/Volusia has been a partner with the City, assisting in research and data, in both the City’s ‘Job Fairs’, and with workforce development. Given that Deltona has a workforce exceeding 47,000, the assistance has been valuable and appreciated.
- ◆ Met and discussed various aspects of development with Bill Griffin, Halifax Health’s Director of Research and Planning, and Rafael Ramirez, Halifax Health’s Market Development Specialist. Discussions were centered on the current status of the Saxon Boulevard facility, development at the Howland Boulevard and SR 415 property, and the progress in obtaining the Howland Boulevard and I-4 property.
- ◆ Met with Pastor William Bradley of the New Hope Baptist Church on Lake Helen-Osteen Road, to discuss his plans for an Assisted Living Facility on the church’s property.

- ◆ Met with Vice Mayor Schleicher regarding Ecological Tourism and Thornby Park. The Vice Mayor was enthused with the idea of a botanical garden and a historic facility at the site and plans to ask the Commission to champion this project. The Vice Mayor, Lee Lopez, and I met again later during the week to begin a timeline and set goals; updated the “Thornby Botanical Gardens & Fort Kingsbury Reconstruction Historical Facility Project” progress sheet.
- ◆ Met with Commissioner Herzberg to discuss her representation of the City at Team Volusia’s Executive Board meeting regarding the need for a ‘business park’ so that the City can compete with surrounding cities and counties.
- ◆ Attended the International Economic Development Council’s webinar: “Shifting Workforce Development into High Gear”, which focused on various means to advance the capabilities of an existing workforce.
- ◆ Joined the Bethune-Cookman steering committee to help prepare for their upcoming “Educational Justice Conference” regarding the issue of “Workforce Development”.
- ◆ Prepared the Deltona Economic Development Advisory Board (DEDAB) Q1/2015 Commission Report and the DEDAB working meeting draft agenda.
- ◆ Commissioner Diane Smith (District 2) invited Lee Lopez (PIO), Larry Kent (local business owner) and me to meet with Volusia School District to discuss internship opportunities for students at University High School in Orange City. Much of their high school population comes from Deltona, and the discussion centered on the utilization of interns within certain City departments.
- ◆ Met with Marianne Blair, Volusia School District Career Academy representative, to discuss Career Cadre Workforce Preparation and Community Involvement in the planned “rebuild” of Deltona Middle School.
- ◆ Met with Ryon Stewart of Buxton, a company that specializes in the development of recruiting campaigns and assisting cities recruit retail businesses. Previous meetings with two other recruiting businesses have occurred earlier this year. These meetings are a part of the planned budget request for the 2015-2016 budget year.